



Recycling and
Environmental
Action
Planning
Society

Greening Your Office

...one tip at a time!

We care about the environment and we know you do too. Your office is a great place to make little changes that make a big difference. Here are some ideas to help you do just that. Provided monthly by R.E.A.P.S., we hope they inspire you to create change!

GREEN TIP #123:

July 2020

Revamping Office Recycling

Improve Your Current Office Recycling Program

1. **Collect More** - In addition to recycling paper, there is a lot of other office supplies that can be recycled. Papers, e-waste, and now a large assortment of "flexible plastic packaging". This includes zipper lock pouches, crinkly wrappers and bags, and packaging with plastic seals. Time to clean up the lunch room!
2. **Start an Indoor Composter** - Numerous benefits can be achieved from composting in the office. Some include keeping waste out of the landfill, getting your full value for the food you've purchased, and get your business closer to becoming zero-waste.
3. **Say Goodbye to Disposable Coffee Cups** - A morning cup of joe is a critical part of most individuals morning routine. Instead of buying that cup of coffee on your way to work, make your own at home and use a refillable container. You'll save money and produce less waste.



DID YOU KNOW?

Recycling a ton of office paper has some surprising benefits! It saves:

- 4100kWh of Energy
- 7000 Gallons of Water
- 9 Barrels of Oil
- 54 Million BTU's of Energy

Do you have any questions or suggestions? Call or email us at green_solutions@reaps.org!